



Pennsylvania Society for Respiratory Care Inc.
December 18, 2020
4th Quarter Board of Directors Meeting
Virtual Webinar

1. Call to Order

- PSRC President Margie Pierce called the 2020 PSRC Board of Directors 4th Quarter Meeting to order at 9:13 am.

2. Attendance / Quorum

- Attendance was taken and a quorum was present (see attached attendance list).
- Guest Introduction: No guests.

3. Officiary Updates

- Ms. Pierce asked all attendees to send any updated contact information to PSRC Secretary Linda Cornman via email.

4. Conflict of Interest

- No new conflicts of interest were declared.
- **ACTION ITEM:** Executive Director Tom Lamphere and Ms Cornman to send out link for Conflict of Interest form by January 2021 to send to Board and Committee members.

5. Approval of Minutes from 2020 3rd Quarter Meeting

- Treasurer Jay Saylers *made a motion to approve the minutes of the 2020 PSRC 3rd Qtr Board of Directors Meeting.* West District Director Christine Gluvna seconded the motion. *A vote was take and the motion was approved unanimously.*

6. Review of Phone / E-mail / Executive Committee Votes

- No votes taken this quarter

7. Officer and Committee Reports

- **President:**
 - Significant Accomplishments for 2020:
 - Changing to a virtual world for 2020 due to current pandemic was a significant accomplishment. Thanks to Mr. Lamphere for your hard work for accomplishing this task on a dime.
 - Pennsylvania and out of state Respiratory Therapists praised PSRC for continuing with platform of learning.
 - LARS Project. Pennsylvania leading the way with this project. Thanks to Management Director at Large Matthew Pavlichko with Dana Stauffer from Hershey Medical Center.
 - Ms. Gluvna (Education Committee Chair) engaged educators during the pandemic due to the change to virtual learning.

- **Vice President:**
 - Practitioner of Year and Department of Year reviewed by Vice President Kathy Sebastian.
 - Mr. Pavlichko commented that objective measures were created. This makes it an objective decision vs a subjective decision by Board.
 - Timeline is tight for changes due to the fact that nominations are required early in awarding year.

- **Treasurer:**
 - Reviewed current account standings to include Revenue and Expenses.
 - Items to complete for 2020: 3rd and 4th Quarter Audit with Audit Committee Chair Kaitlyn Hannigan.
 - Vanguard Investments need to be addressed. Treasurer Jay Salyers to meet with Ms Pierce following the Christmas holiday to discuss topic.

- **Executive Director:**
 - Reviewed current membership numbers. Up new 344 members. 11.6% increase.
 - Nine live webinars for a total of 35 CRCEs.
 - 15 non-traditional courses offered from live webinars. 1400 courses taken by individuals.
 - Reported that he and Bette Grey (RT on Osteopathic Board of Medicine) met with Bureau of Professional and Occupational Affairs to assist with licensure of new applicants.
 - Mr Lamphere can now forward names to those with challenges of licensure to Commissioner.
 - Attended a meeting regarding changes to PALS system. Hospitals can log into PALS portal to see position of new licensure application.
 - Mr Lamphere may receive special access to the system to assist new applicants in process of applications.
 - Reviewed Virtual Educational Package Plans with “All in One” for 2021-2022.
 - January roll out of new program.
 - Pricing: \$230 for AARC / PSRC members, \$200 for anyone who was an “All in One” member in 2020. \$275 for Non-PSRC Members.
 - When joining “All in One” program, may add year of AARC membership for \$70.
 - A minimum of one webinar will be offered bimonthly throughout 2021-2022 (total of 12 webinars).
 - Minimum of 20 hours of non-traditional lectures at any time. Lectures will rotate throughout the two year period so a minimum of 30 total online lectures will be offered throughout 2021-2022.
 - Specialty Section topics, including Neonatal/Pediatric, Adult Acute Care, Education and Diagnostics along state mandated topics required for licensure will be offered.
 - **ACTION ITEM:** Marketing Materials for All in One Educational package ready for 1st week of January for release 2nd week of January. Subgroup includes: 2021 Elected Delegate Gail Varcelotti, Mr Lamphere, Ms Pierce, East Director Melissa Thornborough.

- **Legislative:**
 - ACT 41: Allows licensed individuals from other states to obtain PA licensure.
 - PSRC signed-on the Commonwealth Joint Statement emphasizing importance of flu shot.
 - If a similar document arises with COVID-19 vaccine, PSRC would sign on that as well.
 - HB 64: Allow professionals to carry over CRCE from one cycle to the next. Takes effect 2021.

- **Delegate:**
 - COVID Memorial Fund: \$500 award given to families of Respiratory Therapists who have passed away due to COVID-19. AARC membership not a factor in receiving funds.
 - ARCF has donated blocks in the virtual museum honoring those who have passed due to COVID-19.
 - AARC Executives Tom Kalstrom and Tim Myers have left the AARC.
 - House of Delegates evaluating Delegate Travel for 2021 live meeting.

- **Secretary:**
 - Reviewed Goals for 2021 to include better communication.
 - **ACTION ITEM:** Mr. Lamphere to meet with Ms Cornman and Ms Gluvna regarding the setting up the Webinar by end of January.
 - District Directors, DALs, and Ms Napolitano to meet with Mr Lamphere regarding Moderating the future Webinars.

- **West District:**
 - Will initiate virtual visits with department managers and education programs within first quarter of 2021.
 - Will continue to coordinate with Mr Lamphere to provide educational offerings for West District that align with evolving restrictions.

- **Neonatal-Pediatrics:**
 - Assisted with finding speakers for Neonatal-Pediatric Webinars.
 - Resourced for COVID related Neonatal-Pediatric work (AGPs, etc)
 - Goals for 2021:
 - Continue with workshop development.
 - Support recruitment efforts with PSRC.
 - Continue with resourcing for COVID related topics for Neonatal-Pediatrics.

- **Leadership/Management:**
 - LARS: Leadership Association for Respiratory Services.
 - Pilot Program through House of Delegates of AARC.
 - Purpose: Help leaders to grow as leaders.
 - Three Webinars in 2020. More networking events. Non-CRCE events.
 - 2021 continue leadership networking events. Leaders to be asked to bring in future leaders. Succession planning.
 - LARS style meeting about every 6-8 weeks during calendar year 2021.
 - Website Changes
 - Get more traffic to PSRC website.
 - Links for District Directors, LARS, PRRC, DALs.



*Pennsylvania Society for Respiratory Care Inc.
 Friday December 18, 2020
 4th Quarter Board of Directors Meeting
 Virtual Webinar*

Meeting Attendance

President	Margie Pierce	Present
President-Elect		
Vice President	Kathy Sebastian	Present
Treasurer	Jay Salyers	Present
Treasurer-Elect	Kaitlin Hannigan	Present
Secretary	Linda Cornman	Present
Senior Delegate	John Conrad	Present
Junior Delegate	Vacant	-----
District Director-East	Melissa Thornborough	Excused
District Director-Central	Jason Lake	Not Present
District Director-West	Christine Gluvna	Present
DAL-Neonatal-Pediatrics	Lisa Tyler	Present
DAL-Acute Care	Karsten Roberts	Present
DAL-Management	Matt Pavlichko	Present
Executive Director	Tom Lamphere	Present
Audit Committee	Kaitlin Hannigan	Present
Awards Committee	Kathy Sebastian	Present
Budget Committee	Jay Salyers	Present
By-laws Committee	Randy Solly	Present
Education Committee	Christine Gluvna	Present
Election Committee	Alyssa Pierce	Excused
Investment Committee	Jay Salyers	Present
Judicial Committee	Karsten Roberts	Present
Legislative Committee	Karsten Roberts	Present
Legislative Consultant	The Winter Group: Angie Armbrust	Present
Medical Advisor	Brian Anderson	
Membership Committee	Alyssa Pierce	Excused
Public Relations	Tim Essick	Not Present
Research-PRRC Committee	Natalie Napolitano	Present
Sputum Bowl	Renee Wunderley	Present



Pennsylvania Society for Respiratory Care Inc.
Friday December 18th, 2020
Annual Business Meeting
Virtual Meeting

Meeting Attendance		
President	Margie Pierce	Present
Vice President	Kathy Sebastian	Present
Treasurer	Jay Salyers	Present
Treasurer-Elect	Kaitlin Hannigan	Present
Secretary	Linda Cornman	Present
Delegate	John Conrad	
East District Director	Melissa Thornborough	Present
West District Director	Christine Gluvna	Present
Central District Director	Jason Lake	Not Present
Director-At-Large (Neonatal-Pediatrics)	Lisa Tyler	Present
Director-At-Large (Acute Care)	Karsten Roberts	Present
Director-At-Large (Management)	Matt Pavlichko	Present
Executive Director	Tom Lamphere	Present
Audit Committee Chair	Kaitlin Hannigan	Present
Awards Committee	Kathy Sebastian	Present
Budget Committee	Jay Salyers	Present
Bylaws Committee	Randy Solly	Not Present
Education Committee	Christine Gluvna	Present
Election Committee	Alyssa Pierce	Present
Investment Committee	Jay Salyers	Present
Judicial Committee	Karsten Roberts	Present
Legislative Committee	Karsten Roberts	Present
Legislative Consultant	The Winter Group	Present
	Angie Armbrust	
Medical Advisor	Brian Anderson	Not Present
Nominations Committee	Kaitlin Hannigan	Present
Public Relations Committee	Tim Essick	Not Present
Sputum Bowl Committee	Renee Wunderley	Not Present
Research Committee	Natalie Napolitano	Present